Maria Smith

123 Hickory Lane, Sometown, GA 45678 | (770)423-6000 | Maria.smith@gmail.com

Sarah Campbell

Nurse Recruiter

R.N Medical Centre

1300 West Park Street,

Butte, MT 59701

Dear Ms. Campbell,

I’m writing in regards to the Registered Nurse position advertised on Indeed. I am an energetic and highly motivated nurse, keen to serve society by delivering the best medical services possible. My skills and qualifications make me an ideal candidate for the position.

I earned my master’s degree in nursing from John Hopkins School of Medicine and have 6 years of experience working in the healthcare field. As an RN, I am very organized, calm, and patient. I am passionate about providing care to patients and strive to inspire other staff members.

Upon graduating, I was hired as an RN at Divine Hospital, where I worked for 2 years. Currently, I am working at Memorial Hospital where my responsibilities include:

* Monitoring the condition of the patients and reporting any concerns;
* Administering medications in compliance with established policies and standards;
* Preparing and implementing a customized, interdisciplinary care plan;
* Ensuring that patients’ rooms are kept neat and clean as to minimize the risk of infection;
* Identifying physical, psychological, and emotional needs of patients.

I believe my skills and qualifications would make me a valuable addition to your hospital. Enclosed is a resume for your review. I look forward to hearing from you!

Sincerely,

Maria Smith